



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
July 16, 2019 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present
Director Maxine Israel - Absent
Director Sarah Wargo - Present
Director Alan Davis - Present
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Absent
Steve Anderson, Best Best & Krieger Law Firm - Present
Joseph Ortiz, Best Best & Krieger Law Firm - Present

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee June 18, 2019
- b. Regular Board Meeting Minutes and Warrants of June 18, 2019

Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes of (a) June 18, 2019, and (b.) Regular Board Meeting Minutes of June 18, 2019, made by Director Davis and 2nd by Director Wargo.

Director Sanderson - Aye
Director Israel - Absent
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: **San Gorgonio Pass Regional Water Alliance Update (by Director Davis)**

2. Update: **Manager's Operations Report (by GM Louie)**
 - Two water emergencies this month; possibly due to the recent earthquakes. One on Bonita, another on Magnolia.
 - Well/Tank #1 still offline; engineering recommending the well be deepened. May cost approx. \$50k
 - Well #5 down due to an electric pump motor failure; repairs underway. Expected to be about \$20k.
 - CWSA – water tax did not pass.
 - AGM Position awarded to Mrs. Elizabeth Lemus, effective July 1, 2019.

*Note: The Board rearranged the Agenda slightly and discussed **Old Business Discussion/Action Item #1: Fire Suppression System Installation and Meter Charges**, followed by **New Business Discussion/Action item #1: Customer Concern: Thornton Development LLC – Development on Manzanillo Street, Cabazon, CA**. They did this in order to prevent the Thornton's (who were the only public present) from waiting longer than necessary for their item to be discussed.

OLD BUSINESS

1. Discussion/Action: Fire Suppression System Installation and Meter Charges (by Director Lynk)

Many new residential homes are now being required to install a ¾" or a 1" for fire suppression services, when they would otherwise only require a smaller 5/8" meter. Because both the installation and monthly meter charges vary so greatly, and because the community is Disadvantaged/Severely Disadvantaged, the Board would like it investigated whether a compromise could be found to not only satisfy customer needs, but the District's financial responsibilities, along with encouraging new development in the community.

The District's current water rate/fee study contractor has been contacted, and the District is awaiting a response from them before it can proceed any further.

***Note: No roll call vote was made, but it was the consensus of the Board to table this item for the August Regular Board Meeting. No objections were voiced by either Board or public. Director Israel was the only Director absent from this meeting.**

NEW BUSINESS

1. Discussion/Action: Customer Concern: Thornton Development LLC – Development on Manzanillo Street, Cabazon CA (by Mr. & Mrs. Thornton & Duane Burk)

The fire flow test failed for the development parcel on Manzanillo, so the District had requested that the developer sign a waiver and release agreement acknowledging the failed fire flow test, and releasing the District from liability in any event relating to the current fire flow conditions.

After much discussion, it was determined that the language in the waiver and release agreement would be edited to include something along the lines of that should the fire flow conditions later meet or exceed standards, this agreement (which would initially be recorded against the property) would then be removed from the property's records.

***Note: No roll call vote was made, but it was the consensus of the Board to have District's legal to make the requested language changes to the waiver and liability release form for Thornton Development to sign. No objections were voiced by either Board or public. Director Israel was the only Director absent from this meeting.**

*Note: a short break was called from 19:25 hr. to 19:35 hr.

CLOSED SESSION @ 19:35 hr.

- (1) CONFERENCE WITH LEGAL COUNSEL – General Manager's Personnel Evaluation / Annual Performance Review.**

OPEN SESSION @ 20:06 hr.

Report to the public of action taken by the Board, if any.

Nothing to report.

OLD BUSINESS

2. Discussion/Action: **Carol's Kitchen – Corporate Sponsorship Petition** (by Carol Allbaugh; Board of Director/Strategic Advisor or designated representative)

The Board was interested in the option of motioning to allow non-profit 501c3 entities to supply fliers/mailers to include with the District's monthly water bills, in which the District would mail said fliers for that specific entity once a year. In respect to this, it was discussed that management would perform the following:

- a. Discuss this with legal
- b. Perform an informal cost analysis regarding current sorting/folding/stuffing/mailling rates and mailing bill stock vs. delivering it to the postage facility

*Note: No roll call vote was made, but it was the consensus of the Board to table this item for the August Regular Board Meeting, and to have management look into the requested items. No objections were voiced by either Board or public. Director Israel was the only Director absent from this meeting.

3. Discussion: **Sustainable Groundwater Management Act (SGMA) Update**
(by General Manager Louie)

NEW BUSINESS

2. Discussion/Action: **Cost Limit for Sacramento Trips – Establish a limitation on the number of trips to reduce the annual cost.** (by Director Davis & Director Wargo)

Motion to approve a limit on CalMutuals travel to Sacramento to represent the District before the State to a maximum of four trips per fiscal year, up to two CWD representatives (whether one director and the GM, two directors, etc.) made by Director Wargo 2nd by Director _____.

Amended motion to approve a limit on CalMutuals travel to Sacramento to represent the District before the State to a maximum of four trips per fiscal year, up to two CWD representatives (whether one director and the GM, two directors, etc.), with the understanding that any other persons (whether community members, guests, etc.) that attend are responsible for their own expenses made by Director Lynk 2nd by Director Davis.

Director Sanderson - Aye
Director Israel - Absent
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

3. Discussion/Action: **Vendor Bid re: Computer Services**
(by Director Sanderson & Director Wargo)

The Board wished to see a comparative analysis to see what other IT Providers would charge for the same services enjoyed by the District, along with obtaining

at least three other bids in order to gain a better understanding of where costs lie.

***Note: No roll call vote was made, but it was the consensus of the Board to table this item for the August Regular Board Meeting, and to have management look into the requested items. No objections were voiced by either Board or public. Director Israel was the only Director absent from this meeting.**

**4. Discussion/Action: Reimbursement for Lobby Day Delegation
(By GM Louie and Director Wargo)**

No action – dropped from the agenda.

**5. Discussion/Action: Special Board Meeting Re: Standby Charges
(By AGM Lemus)**

A Special Meeting will need to be held for Standby Charges; it was the consensus of the Board to hold this Special Meeting for Monday August 5, 2019 at 6:00 pm.

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.
- Director Lyнк and Director Davis: Requested that the District look into bids/quotes for a new PA (audio) system for the Board Room.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

- o AGM Lemus: will be leaving on military duty from August 10-31, 2019; District accountants to perform payroll during Lemus' absence.

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – August 20, 2019, 5:00 pm
- b. Regular Board Meeting – Tuesday – August 20, 2019, 6:00 pm
- c. Special Board Meeting – Monday, August 5, 2019, 6:00 pm
- d. Personnel Committee – None
- e. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – None


ADJOURNMENT

Motion to adjourn at 21:13 hr. made by Director Davis and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Israel - Absent
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

Meeting adjourned at 21:13 hr. on Tuesday, July 16, 2019


Robert Lynk, Board Chair
Board of Directors
Cabazon Water District


Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

For Lemus

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.